



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Leisure, Culture & Green Spaces Policy Development Advisory Group

Wednesday, 17th January, 2024 at 5.30 pm
Wallis room and via Remote Access

Councillors: Jon Olson (Chairman)

Sam Bateman
Emma Beard
James Brookes
Jon Campbell
Nigel Emery

Anthony Frankland
Roger Noel
Josh Potts
Jonathan Taylor
Clive Trott

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 4
To receive the notes of the meeting held on 14 th of November 2023.	
3. Play Spaces- Refurbishment and renewal	
Information on the approach that the Council takes on this issue, and an overview of the forward programme.	
4. Investment in the Capitol Theatre: Decarbonisation and Refurbishment	5 - 20
5. Annual Plan 2024/2025	
Overview of the items in the Plan that are relevant to this PDAG.	
6. Forward Plan Extract for the Leisure, Culture & Green Spaces Portfolio	21 - 24
To note the Forward Plan extract for the Leisure, Culture and Green Spaces portfolio	

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Leisure, Culture & Green Spaces Policy Development Advisory Group
14 NOVEMBER 2023

Present: Councillors: Jon Olson (Chairman), Sam Bateman, Emma Beard, James Brookes (Vice-Chair, in the Chair), Jon Campbell, Nigel Emery, Anthony Frankland and Jonathan Taylor

Apologies: Councillors: Roger Noel and Josh Potts
Absent: Councillors: Clive Trott

Also Present:

15 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on the 26th of September were received.

16 **NATURE CORRIDORS**

Members received a presentation on nature corridors. Volunteer groups have approached Horsham District Council to try and link sites, including those within the nature recovery network to promote pollinating species travelling between the sites. Parks and Countryside would look to change the grass mowing regime on certain sites to encourage this. Members were presented with various options for mowing regimes, though were made aware that these may change subject to the conditions at the site.

Members questioned the flexibility of the mowing regimes, if alterations to the length of certain areas could be adjusted for improved visibility and near pedestrian areas. Members were broadly supportive of the proposal.

17 **REVISED WARNHAM NATURE RESERVE PERMIT SCHEME**

Members received a presentation on the proposed simplified pricing structure for Warnham Nature Reserve permit scheme. The aim of the proposed pricing structure is to combine the annual membership and friends of Warnham membership. The price increase would be minimal and still in line with other nature reserves in the district.

Members asked if there was provision for those that are low income to access the nature reserve, if the pricing structure could be reviewed later and if Warnham Nature Reserve had the capacity to provide events to a projected increase in Friends of Warnham Nature Reserve, that would then have access to events that had previously been private and of a lesser number.

The Parks and Countryside Manager confirmed that holders of the Leisure Access Card can receive a fifty percent discount on admission, he also

confirmed that the revised pricing structure could be revisited if it was felt that it was not working. He addressed concerns about an increase in attendees at events. Stating that additional events may be needed to meet demand should this issue arise.

18 **CAPITOL THEATRE**

The Director of Communities provided a presentation on The Capitol to Members. This presentation detailed some history of the building, projected costs determined by decisions made regarding the direction taken with works, carbon reduction targets, benefits of completing the work and timelines.

Members discussed the financial impact of the works on the Council, that the offering at The Capitol could be diversified to encourage footfall and the importance of theatre and the arts for the community. Aswell as the accessibility to the arts The Capitol provides with the cost of theatre in London rising exponentially. It was agreed that Members would benefit from a visit and tour of The Capitol in early 2024.

19 **SHELLEY MEMORIAL GROUP- MEMORANDUM OF UNDERSTANDING**

The Director of Communities provided a memorandum of understanding to Members regarding the Shelley Memorial Group and the project to place a memorial statue in Horsham Park. Members were provided a timeline of this report being presented to Cabinet.

Members discussed the location, the accessibility to wheelchairs, push chairs and the flow of people through the area and the risk of vandalism.

20 **FORWARD PLAN EXTRACT FOR THE LEISURE, CULTURE & GREEN SPACES PORTFOLIO**

The forward plan extract was noted.

The meeting closed at 6.20 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website <http://www.horsham.gov.uk> by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
	Annual Plan 2024/25	Cabinet Council	25 Jan 2024 21 Feb 2024	Open	Chief Executive (jane.eaton@horsham.gov.uk) Leader of the Council (Councillor Martin Boffey)
10.	Capitol Theatre Refurbishment	Cabinet Council	25 Jan 2024 21 Feb 2024	Open	Director of Communities (paul.anderson@horsham.gov.uk) Cabinet Member for Leisure, Culture and Green Spaces (Councillor Jon Olson)

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